



Lowell Clawson
Mayor

Town of Bairoil
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Ashley Hopkin
Clerk/Treasurer

Minutes
Regular Council Meeting
Wednesday November 19, 2025 at 7:00 p.m.

Mayor Lowell Clawson called this meeting to order at 7:00 p.m.
Council Members present were Michelle Chavez, Audra Thornton, Alan Thornton, and Butch McFall.
Others present were Clerk Ashley Hopkin. Attorney was available by phone if needed (but not present).
Employees present were Police Officer Brandon Penry.
Guests present were Gina and Liam Penry.

The Pledge of Allegiance was recited.

Public Comment: There was none.

Approval of the minutes for November 5, 2025, they were posted according to law. With no changes necessary, the minutes stand as written.

A motion was made by Butch McFall, and seconded by Audra Thornton, to approve the agenda of November 19, 2025. Motion passed.

Monthly Reports:

Police: There was one verbal warning for speeding, two for stop signs and one for a parking concern. There were no signs of unusual activity or vandalism and no violations of Town of Bairoil ordinances.

Court: There was no court held this month. No citations were issued for the next court docket. The next scheduled court date is Wednesday December 3, 2025. Initial appearances will be conducted by phone at 4 pm. At that time an evidentiary hearing will be set for the following month for a time that will not interfere with the town council meetings.

Water/Sewer: On November 3, 2025, the monthly BIO tests were taken to Energy Labs in Casper, the results came back fine. On November 11th Mayor Clawson and Debbie Good started draining the water tank to the winter level, which is 20.5 feet. A resident's water was turned off per their request due to them not living in town at this time. Travis Byers with Byers Automation replaced the water meter behind Bluebell, and the main usage meter downstream at the tank. He has also replaced and upgraded the PLC, installed sensors and meters for water flow at the chlorine and pump building. The town can now see the water flow from the springs, start and stop the pump from the chlorine building, and has an accurate tank level. He also removed the old and unused chlorine injection system at the chlorine building. The chlorine is averaging 0.3 and there are no issues with the sewer lagoons.

Maintenance: Gravel was put in to fill potholes on the streets and corrals, got a list of streetlights that are not working and those were submitted to Rocky Mountain Power, helped with reinstalling the utility

door at the library, and cleanup is still ongoing at the shop yard. The fencing at the leech field was repaired, inspected the spring boxes and removed downed trees on fences. Installed a coating on the roof at the pump building, and had a ruined tire replaced on the maintenance truck. Training on the equipment is being done. At 107 Bluebell the windows and garage door were repaired and painted, fencing, poles, and outdoor concrete fireplace was removed.

Fire: There was a meeting held on October 20, 2025, where they had five volunteers present. They discussed Christmas gifts for the town's residents, worked on the weekend schedules, discussed high visibility patches for coats, talked about radio and pager issues and changed the batteries in the thermostats and smoke detectors in the engine bay. On November 3, they had a meeting where they had five volunteers present. They talked about getting a plumber for a bunker gear washer, installing a 220v receptacle for possible bunker gear dryer and drained tank on brush truck. A meeting was held on November 17, where they had six volunteers present. They discussed Christmas gifts for the town, the weekend schedule and drove E-1, E-2 and tender truck.

Mayor's Report: The Sweetwater County Commissioners Board wanted mayors to ask their council members if they would like to see another 6th Penny Tax on the ballot, to help with more projects for towns. They are asking for towns' responses and to make a list of other projects they would like to have done.

The clerk and mayor had reached out to a company in Riverton about having a sign made for the new shooting range building. They said to send over what we would need done and they would send over a sample for review. After a few months of not hearing from them and no response back from emails. The town was finally able to get ahold of them, and they said that they were too busy and didn't have time to do the sign for us, so if we could go somewhere else that would be great. The clerk and mayor found a company in Casper, Days Custom Design and they said they could do it for us.

Old Business:

New Business: A motion was made by Alan Thornton, and seconded by Michelle Chavez, to approve having E-Z Lift Garage Doors in Rawlins replace the garage door at 107 Bluebell and do a jam repair. The total cost for a new door, labor, tear out, disposal, mileage and jam repair is \$1,658.00. Motion passed.

A motion was made by Audra Thornton, and seconded by Alan Thornton, to approve refunding Vincent Kalunzy his camper lot deposit of \$150.00 along with five other deposits of \$150.00 that he paid for. The camper lots were left clean, so he will be getting back \$900.00. Motion passed.

No executive session was needed.

A motion was made by Audra Thornton, and seconded by Michelle Chavez, to pay check#17399 through check#17414, including all debit card charges and EFT's for a total amount in bills \$39,717.19. Motion passed and Lowell Clawson abstained due to pecuniary interest. There was check#17407 in there for him.

With no further business this council meeting was adjourned at 7:35 p.m.



Lowell Clawson
Mayor Lowell Clawson

Date 12-17-2025

Ashley Hopkin
Clerk/Treasurer Ashley Hopkin